

2012 Procurement Training & Certification Calendar



February	Dates	Location
Introductory Certificate in Public Procurement - <i>UNDP/CIPS Level 2</i>	7-10th February	Bangkok, Thailand
Procurement Strategy Development	14-16th February	Dubai, United Arab Emirates
March		
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	28th Feb-2nd March	New York, USA
Advanced Certificate in Public Procurement - <i>UNDP/ CIPS Level 3</i>	5-9th March	Dubai, United Arab Emirates
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	20-23rd March	Cairo, Egypt
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	27-30th March	Dubai, United Arab Emirates
April		
Supply Change Management in Humanitarian Organizations	11-13th April	New York, USA
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	17-20th April	Copenhagen, Denmark
Risk Management in Contracting for Construction Services	24-26th April	Rome, Italy
May		
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	8-11th May	Rome, Italy
Certificado de Adquisiciones Públicas - <i>UNDP/ CIPS Nivel 2</i>	15-18th May	Ciudad de Panamá, Panamá
Effective Negotiations in Projects and Procurement	22-25th May	Vienna, Austria
June		
Advanced Certificate in Public Procurement - <i>UNDP/ CIPS Level 3</i>	4-8th June	Copenhagen, Denmark
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	19-22nd June	Copenhagen, Denmark
September		
Risk Management in Contracting for Construction Services	4-6th September	Copenhagen, Denmark
Supply Change Management in Humanitarian Organizations	11-13th September	Nairobi, Kenya
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	18-21st September	Copenhagen, Denmark
October		
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	2-5th October	Nairobi, Kenya
Advanced Certificate in Public Procurement - <i>UNDP/ CIPS Level 3</i>	15-19th October	Rome, Italy
Strategic Diploma in Public Procurement - <i>UNDP/ CIPS Level 4</i>	29th Oct-2nd November	Copenhagen, Denmark
November		
Advanced Certificate in Public Procurement - <i>UNDP/ CIPS Level 3</i>	12-16th November	New York, USA
Introductory Certificate in Public Procurement - <i>UNDP/ CIPS Level 2</i>	20-23rd November	Bangkok, Thailand
Contract and Supplier Relations Management	27-29th November	Dubai, United Arab Emirates
December		
Procurement Strategy Development	4-6th December	Bangkok, Thailand
Strategic Diploma in Public Procurement - <i>UNDP/ CIPS Level 4</i>	10-14th December	Dubai, United Arab Emirates

United Nations Development Programme
 Bureau of Management
 Procurement Support Office
 Quality Assurance & Professionalisation

Course Descriptions & On-line Registration:
www.undp.org/procurement/training.shtml
 Email: procurement.training@undp.org

Course dates and locations are subject to change
 Please consult the website for the most up-to-date calendar.



UNDP's Certification and Procurement Training Programme offers the opportunity for practitioners to improve their knowledge and skills in various aspects of public procurement. These training courses are intended for staff from UN organisations, International Finance Institutions and their borrowers, inter-governmental organisations, local and international NGOs and governments.

Part of UNDP's Procurement Training Programme is accredited by The Chartered Institute of Purchasing and Supply (CIPS) assuring compliance with high international quality standards as well as offering participants access to a world-wide community of procurement professionals. All courses are tailored to and reflect public and UN procurement rules, policies, and procedures.

Scheduled Courses

These courses focus on transactional, tactical and strategic aspects of procurement, and are taking place on a recurring basis at the following locations: New York, Bangkok, Nairobi, Dubai, Vienna, Rome and Copenhagen.

The scheduled courses offered in 2012 are:

- Introductory Certificate in Public Procurement – CIPS accredited, Level 2
- Certificado de Adquisiciones Públicas – Acreditado por el CIPS, Nivel 2
- Advanced Certificate in Public Procurement – CIPS accredited, Level 3
- Strategic Diploma in Public Procurement – CIPS accredited, Level 4
- Procurement Strategy Development
- Contract and Supplier Relations Management
- Risk Management in Contracting for Construction Services
- Effective Negotiations in Projects and Procurement
- Supply Chain Management in Humanitarian Organisations

Tailor-made Courses

These courses are designed to meet the specific requirements of your staff and organisation. They are delivered at your location and are thus a very cost-effective solution if there is a large group of staff to be trained.

A tailor-made course can take several forms:

- A training course focusing on the specific situation, challenges and opportunities facing your organisation;
- Combining modules from our different standard courses to meet your unique learning and development requirements;
- Develop a completely new course to precisely address your development requirements;
- Cross-cutting issues such as ethics in procurement, environmental and social aspects, procurement planning, procurement strategies, performance measurement and management can be integrated into customized courses.

Contact Details

United Nations Development Programme
Procurement Support Office
Quality Assurance and Professionalisation
United Nations' House
Midtermolen 3
2100 Copenhagen, Denmark

Telephone: +45 3546 7000

Email: procurement.training@undp.org

For information and on-line registration: www.undp.org/procurement/training.shtml

