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Organizational meeting for 1984  
22-23 February 1984, New York  
Agenda 5

MATTERS RELATING TO THE WORK OF THE COUNCIL IN 1984

Waiver of the 10-week rule for certain documents  
to be submitted to the Council at its thirty-first  
session, 4-29 June 1984

Note by the secretariat

Corrigendum

Replace existing paragraph 3 with the following text:

3. Under provisional agenda item 4(a), Annual report of the Administrator for 1983, the Administrator's report will be issued in four parts: the introduction by the Administrator containing main policy issues; Project results and programme accomplishments in addendum 1; The year in review in addendum 2; and a statistical annex in addenda 3-6. The introduction by the Administrator and addendum 1, project results and programme accomplishments, will be submitted to Conference Services before the 10-week deadline, as scheduled. However, information from the agencies required to produce the chapters in addendum 2, The year in review, will not be available until the end of March 1984. Taking into account the time needed to analyze the information and to draft the relevant text, addendum 2 will not be submitted until 13 April, two weeks after the 10-week deadline. Similarly, the statistical data required to produce addenda 3-6 will also become available only at the end of March resulting in a delay of two weeks beyond the 10-week deadline.

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S U P P O R T

MATTERS RELATING TO THE WORK OF THE COUNCIL IN 1984

Waiver of the 10-week rule for certain documents  
to be submitted to the Council at its thirty-first  
session, 4-29 June 1984

Note by the secretariat

1. Pursuant to Governing Council decision 83/40, operative paragraph 5, a schedule for the preparation and submission of documents for the Council at its thirty-first session was drawn up with dates for the transmission of all such documents to the Department of Conference Services given as at least 10 weeks before the start of the session. The secretariat is making every effort to ensure the timely preparation of documents and it is expected that the deadlines for the transmission to Conference Services of the overwhelming preponderance of documentation will be met.

2. A few documents, however, which require the inclusion of financial and other data for 1983 (information expected to be available only in March or April 1984) will not be ready in useful form in time to meet the 10-week deadline. Although in some instances, where it is felt that estimates with respect to these data would be sufficient, documents will not be delayed, there are other cases where precise information is regarded as essential to assist the Council in its deliberations. In still other cases, main documents will be submitted to Conference Services according to the established schedule, with addenda containing more complete, accurate and timely information being submitted late. Details regarding each of these documents is given below.

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3. Under provisional agenda item 4(a), Annual report of the Administrator for 1983, the statistical data from the agencies required to produce addendum 1, "The record in 1983", and addendum 3, "Annual report of the Administrator: statistical annex", will not be available until the end of March 1984. Taking into account the time needed to organize and analyze the data, it is expected that these addenda will be submitted to Conference Services on 10 April 1984, a week and a half after the 10-week deadline.

4. Under provisional agenda item 4(b), Implementation of decisions adopted by the Governing Council at previous sessions, the main document on government contributions to UNDP field offices will be submitted in mid-February as scheduled. It is felt, however, that the information then available will not be sufficient to allow for a meaningful discussion in the Council; an addendum, therefore, will be submitted in mid-May. The addendum will include the most recent information on government contributions to local office costs, as well as the latest status of the negotiations being conducted by resident representatives with respect to increasing these contributions.

5. Under provisional agenda item 9(a), Annual review of the financial situation in 1983, the preparation of the relevant document is dependent on the submission of financial data by the executing agencies. By interagency agreement, the deadline for submission of such data to UNDP is 15 March to allow for the recording of transactions originating in the field. An earlier cut-off date is not considered feasible. Taking into account the time required to analyze the data and to prepare the comprehensive review, the document is scheduled to be submitted to Conference Services on 23 April 1984, four weeks after the 10-week deadline. For similar reasons, the document for provisional agenda item 5(a), Mid-term review of the third programming cycle, which will need to reflect the financial experience of the years 1982 and 1983, may not be finalized for submission to Conference Services before mid-April.

6. Under provisional agenda item 9(d), Trust funds established by the Administrator, the main document will be submitted on 7 March 1984. An addendum to the main document will be submitted to Conference Services on 4 May 1984, five-and-one-half weeks after the 10-week deadline. In accordance with Governing Council decision 83/32, operative paragraph 1, the Administrator is authorized to accept trust funds conditioned on procurement from a donor country until 30 April 1984. The late submission of the addendum is to permit the Council to have before it any additional information which becomes available between the time the main document is submitted on 7 March and 30 April 1984.

7. Under provisional agenda item 9(f), Ex post facto reporting on agency support costs, preparation of the relevant document will require detailed and actual financial data from the executing agencies with respect to their expenditures and support cost earnings. Although the agencies have indicated that mid-April would be a realistic date for the compilation and submission of such data, they have agreed to make every effort to submit the information by

1 April 1984 with the understanding that where it is not possible to provide actual and final support cost data, best estimates would be made and the Council informed that such figures were provisional in nature. Nevertheless, due largely to the estimated length of the document (50 pp.), it is expected that it will be submitted to Conference Services on 3 May 1984, five-and-one-half weeks after the 10-week deadline.

8. Under provisional agenda item 10(a), the Council is to consider a document on the United Nations system regular and extrabudgetary technical co-operation expenditures from sources other than UNDP. Experience has shown that despite the best efforts and intentions of UNDP and the other United Nations system organizations, it has not been possible to compile and verify the required data in order to prepare a meaningful report before the month of June. Furthermore, since the Council will be meeting in Geneva, a delay in issuance of the document in all official languages similar to that which was experienced in 1982 can be anticipated. The secretariat will do its best to see that the document is issued in time for consideration by the Council at its thirty-first session. If, however, the delay precludes the opportunity for an in-depth discussion, the Council may wish to follow the procedure observed at its thirtieth session in June 1983 and consider this report as well as the report for 1984 at its thirty-second session in June 1985.

9. Taking into account the reasons set forth above with regard to the late submission of the seven documents referred to, the secretariat is requesting that the Council waive its requirement that they be transmitted to the Department of Conference Services at least 10 weeks before the beginning of the Council's thirty-first session.

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