



**Governing Council  
of the  
United Nations  
Development Programme**

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ORIGINAL: ENGLISH

BUDGETARY AND FINANCE COMMITTEE  
Thirty-first session  
June 1984, Geneva  
Item 2 of the Council agenda

ADOPTION OF THE AGENDA AND OTHER ORGANIZATIONAL MATTERS

Provisional agenda and organization of work  
of the Budgetary and Finance Committee

Note by the secretariat

1. In accordance with Governing Council decision 81/37, operative paragraph 4(a), this document contains, in annexes I and II, the provisional agenda and a tentative schedule of work for the meeting of the Budgetary and Finance Committee at the thirty-first session of the Governing Council.
2. At its organizational meeting on 22-23 February 1984, the Council, by decision 84/1, decided to allocate the following items of the provisional agenda of the Council to the Budgetary and Finance Committee for consideration:
  - 4(b) Implementation of decisions adopted by the Governing Council at previous sessions: Government contributions to local office costs;
  - 4(c) Special programmes of assistance: report on assistance to Namibia;
  - 6 United Nations Fund for Population Activities: budgetary and financial matters;
  - 8(a)-8(g) Other funds and programmes: financial and administrative questions; and
  - 9(a)-9(i) Financial, budgetary and administrative matters.

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3. By the same decision, the Council decided that the Committee shall also review the financial implications of draft decisions before the Council can take action thereon. Provision has been made for the Committee to review such draft decisions and any other matters referred to it by the Council. Such review will take place under item 5 of the provisional agenda of the Committee (see annexes I and II).

4. In accordance with decision 83/35, the Budgetary and Finance Committee will consider, during its meeting commencing immediately prior to the thirty-first session of the Governing Council, those parts of the financial regulations (decision 81/28) and other questions on which consensus was not achieved at the thirtieth session of the Council, with a view to facilitating the resolution of these issues by the Council. The matters to be considered by the Committee in this connection are the Administrator's proposed financial regulations 3.5, 3.6, 12.3, 12.4 and the newly proposed regulation 3.6, as well as the bracketed subparagraphs 8(b) and 8(c) of Council decision 81/16. Provision has accordingly been made in the tentative schedule of work for consideration of these matters in the first week of the Committee's meetings, and for the Committee to revert to these matters again towards the end of the session.

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Annex I

Provisional agenda of the Budgetary and Finance Committee  
at the thirty-first session of the Governing Council

1. Opening of the session.
2. Election of rapporteur.
3. Adoption of the agenda and organization of work.
4. Statement by the Associate Administrator.
5. Matters referred to the Committee by the Council.
6. United Nations Fund for Population Activities (budgetary and financial matters).
7. Programme implementation:
  - (a) Assistance to Namibia (agency support cost reimbursement) - (under item 4(c) of the Council agenda);
  - (b) Government contributions to local office costs - (under item 4(b) of the Council agenda).
8. Other funds and programmes (financial and administrative questions).
9. Financial, budgetary and administrative matters:
  - (a) Annual review of the financial situation, 1983;
  - (b) Revised budget estimates for the biennium 1984-1985;
  - (c) Extrabudgetary resources;
  - (d) Trust funds;
  - (e) UNDP financial regulations;
  - (f) Agency support costs;
  - (g) Audit reports;
  - (h) Sectoral support;
  - (i) Other matters.
10. Adoption of the report of the Budgetary and Finance Committee to the Governing Council.

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Annex II

Tentative schedule of work of the Budgetary and Finance Committee  
at the thirty-first session of the Governing Council

First week: 4 - 8 June 1984

<u>Date</u>	<u>Time</u>	<u>BFC agenda item</u>	<u>Documents</u>
Monday, 4 June	a.m./p.m.	Opening of session (1)	
		Election of rapporteur (2)	
		Adoption of agenda and organization of work (3)	DP/1984/BFC/L.1 DP/1984/BFC/L.1/Add.1 DP/1984/BFC/L.1/Add.2
		Statement by the Associate Administrator (4)	
		Audit reports (9(g))	DP/1984/63 DP/1984/63/Add.1
		Annual review of the financial situation, 1983 (9(a))	DP/1984/53
Tuesday, 5 June	a.m./p.m.	Annual review of the financial situation (cont'd.) (9(a))	
		Assistance to Namibia (agency support cost reimbursement) (7(a))	DP/1984/14/Add.1
Wednesday, 6 June	a.m./p.m.	Activities and staffing of the Special Unit for Technical Co-operation among Developing Countries (TCDC) (8)	DP/1984/46
		Progress report on the TCDC Information Referral System (INRES) (8)	DP/1984/48
Thursday, 7 June	a.m.	Reimbursement of services provided by UNDP field offices to other United Nations bodies (9(i))	DP/1984/73
	p.m.	UNDP financial regulations: Matters on which consensus was not achieved at the thirtieth session (9(e))	DP/1984/60
Friday, 8 June	a.m./p.m.	Sectoral support (9(b))	DP/1984/64
		UNSO: alternative ways and means of financing the UNSO-UNDP/UNEP joint venture beyond the 1984-1985 biennium (8)	DP/1984/51

Second

<u>Date</u>	<u>Time</u>		<u>Documents</u>
Tuesday, 12 June	a.m.	No meeting segment	s)
	p.m.	UNDP financial Guidelines equipment	DP/1984/59 of es (9(e))
		Trust fund Administration	DP/1984/69 DP/1984/56
Wednesday, 13 June	a.m./p.m.	Trust fund from	ent DP/1984/58 DP/1984/58/Add.1
Thursday, 14 June	a.m./p.m.	Annexes and financial	DP/1984/61 DP/1984/61/Add.1 DP/1984/61/Add.2 DP/1984/56
		Other fund (financial questions)	
Friday, 15 June	a.m./p.m.	Matters re the	y
		Consideration draft	C

Third

Monday, 18 June	a.m./p.m.	Extrabudgetary Government local	DP/1984/55 DP/1984/12 DP/1984/12/Add.1
Tuesday, 19 June	a.m./p.m.	Revised 1984 estimates Matters re by the	DP/1984/54 DP/1984/56 DP/1984/57

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Second week: 12 - 15 June 1984

<u>Date</u>	<u>Time</u>	<u>BFC agenda item</u>	<u>Documents</u>
Tuesday, 12 June	a.m.	No meeting (opening of high-level segment of the plenary meetings)	
	p.m.	UNDP financial regulations: Guidelines for the procurement of equipment, supplies and services (9(e))	DP/1984/59
		Trust funds established by the Administrator in 1983 (9(d))	DP/1984/69 DP/1984/56
Wednesday, 13 June	a.m./p.m.	Trust funds conditioned on procurement from a donor country (9(d))	DP/1984/58 DP/1984/58/Add.1
Thursday, 14 June	a.m./p.m.	Annexes and amendments to UNDP financial regulations (9(e))	DP/1984/61 DP/1984/61/Add.1 DP/1984/61/Add.2 DP/1984/56
		Other funds and programmes (financial and administrative questions) (8)	
Friday, 15 June	a.m./p.m.	Matters referred to the Committee by the Council (5)	
		Consideration of sections of the BFC draft report (10)	

Third week: 18 - 22 June 1984

Monday, 18 June	a.m./p.m.	Extrabudgetary resources (9(c))	DP/1984/55
		Government contributions to local office costs (7(b))	DP/1984/12 DP/1984/12/Add.1
Tuesday, 19 June	a.m./p.m.	Revised 1984-1985 biennial budget estimates (9(b))	DP/1984/54 DP/1984/56
		Matters referred to the Committee by the Council (5)	

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<u>Date</u>	<u>Time</u>	<u>BFC agenda item</u>	<u>Documents</u>
<u>Third week (continued): 18 - 22 June 1984</u>			
Wednesday, 20 June	a.m./p.m.	Consideration of sections of the BFC draft report (10)	
Thursday, 21 June	a.m./p.m.	UNFPA - budgetary and financial matters (6)	DP/1984/38 DP/1984/39 DP/1984/72 DP/1984/40
Friday, 22 June	a.m./p.m.	UNFPA - budgetary and financial matters (cont'd.) (6)	
<u>Fourth week: 25 - 29 June 1984</u>			
Monday, 25 June	a.m./p.m.	<u>Ex post facto</u> reporting on agency support costs (9(f))	DP/1984/62
		UNDP financial regulations: Matters on which consensus was not achieved at the thirtieth session (continued) (9(e))	DP/1984/60
Tuesday, 26 June	a.m./p.m.	Matters referred to the Committee by the Council (5)	
		Consideration of sections of BFC draft report (10)	
Wednesday, 27 June	a.m./p.m.	Consideration of sections of BFC draft report (cont'd.), and adoption of the report of the BFC to the Governing Council (10)	
Thursday, 28 June	a.m./p.m.	Meetings as needed	
Friday, 29 June	a.m./p.m.	Meetings as needed	

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<u>Date</u>	<u>Time</u>	<u>Thi</u>	<u>Documents</u>
<u>22 June 1984</u>			
Wednesday, 20 June	a.m./p.m.	of the BFC	
Thursday, 21 June	a.m./p.m.	ncial	DP/1984/38 DP/1984/39 DP/1984/72 DP/1984/40
Friday, 22 June	a.m./p.m.	ncial	
<u>June 1984</u>			
Monday, 25 June	a.m./p.m.	agency	DP/1984/62
		ensus was not lieth session	DP/1984/60
Tuesday, 26 June	a.m./p.m.	Committee by	
		of BFC	
Wednesday, 27 June	a.m./p.m.	of BFC , and t of the Council (10)	
Thursday, 28 June	a.m./p.m.		
Friday, 29 June	a.m./p.m.		