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GOVERNING COUNCIL
Twenty-ninth session
June 1982, Geneva
Agenda item 3

ADMINISTRATIVE AND FINANCIAL IMPLICATIONS OF THE DRAFT DECISION
ON AGENDA ITEM 3 SUBMITTED BY THE PRESIDENT

Note by the Secretary-General of the United Nations

1. This statement is presented in accordance with the requirements of the United Nations financial regulation 13.1 which states that no council, commission or other competent body should take a decision involving either an administrative change in a programme approved by the General Assembly or the possible requirement of expenditure unless it had received and had taken into account a report from the Secretary-General on the administrative and financial implications of the proposal.
2. The proposed decision submitted by the President on agenda item 3 presently before the Council, would give rise to financial implications for the regular budget of the United Nations by virtue of the present practice whereby the United Nations provides meeting and documentation services from United Nations budgetary resources.
3. Should the draft decision be adopted by the Council, financial implications would arise in respect of conference servicing requirements, on the assumption that there would be three sessions of the intersessional Committee of the Whole for a duration of three days each. Details of the conference servicing requirements are contained in the annex to this document, and amount to a total of \$168,100: \$53,500 for the Intersessional Working Group meeting in 1982; \$57,300 for the meeting in January 1983 and \$57,300 for the meeting in April 1983. The conference servicing requirements were calculated on full-cost basis.
4. Should the decision be adopted, these estimates would be incorporated in the consolidated statement of conference servicing requirements to be submitted to the General Assembly at the end of its thirty-seventh session. At that time a determination of actual requirements arising and requiring appropriation will be made.

ANNEX

ESTIMATED CONFERENCE SERVICING COSTS OF THE INTERSESSIONAL
COMMITTEE OF THE WHOLE OF THE UNDP GOVERNING COUNCIL

I. New York, 13 to 15 September 1982

	<u>Total workload</u>	<u>Unit rate^{a/}</u> \$	<u>Cost^{b/}</u> \$	
<u>Meeting servicing</u>				
Interpretation (A, C, E, F, R, S)	84 days	375/day	31 500	
Conference officer	4 days	39/day	156	
Documents distribution clerk	4 days	39/day	156	31 800
<u>In-session</u> (8,000 words, A,C,E,F,R,S)				
Translation	34 days	302/day	10 268	
Revision	11 days	315/day	3 465	
Typing	37 days	170/day	6 290	
Reproduction	112 000 page impressions	0.010/page impression	1 120	
Distribution	11 200 documents	0.050 document	560	21 700
				<u>53 500</u>

II. New York, 26 to 28 January 1983

Meeting servicing

Interpretation (A,C,E,F,R,S)	84 days	401/day	33 684	
Conference officer	4 staff	42/day	168	
Documents distribution clerk	4 days	42/day	168	34 000

In-session

(8,000 words, A,C,E,F,R,S)

Translation	34 days	323/day	10 982	
Revision	11 days	337/day	3 707	
Typing	37 days	182/day	6 734	
Reproduction	112 000 page impressions	0.011/page impression	1 232	
Distribution	11 200 documents	0.054 document	605	23 300

TOTAL:

57 300

III. New York, 6 to 8 April 1983 (the same requirements as item II above)

IV. OVER-ALL TOTAL, I, II and III = \$168 100

a/ Unit rates for interpretation, translation, revision and typing include the element of travel.

b/ Rounded to the nearest \$100.