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GOVERNING COUNCIL
Twenty-eighth session
June 1981
Agenda item 3

ADOPTION OF AGENDA

ORGANIZATION OF WORK OF THE TWENTY-EIGHTH SESSION

Note by the Secretariat

1. The following suggestions concerning the organization of work of the twenty-eighth session of the Governing Council are submitted taking fully into account decision 80/55 of the Council on "the provisional agenda for the twenty-eighth session and organization of future sessions of the Governing Council." These suggestions will be first discussed at the informal briefing of members of the Governing Council on Thursday, 29 April 1981, and will be revised, if required, in the light of these discussions.

2. The schedule of meetings for the twenty-eighth session is as follows:

(a) The Budgetary and Finance Committee will convene on Monday, 8 June 1981, at 10:30 a.m. and will continue to meet during the following three weeks, as necessary, at the same time as the Governing Council. It is to complete its work on Thursday, 25 June; and

(b) The Governing Council will convene on Tuesday, 9 June at 10:30 a.m. and is to complete its work on Friday, 26 June. One more meeting will be scheduled, if necessary, for adoption of the report on Monday, 29 June.

The meetings of the plenary and the Budgetary and Finance Committee would normally be in the morning from 10:00 a.m. to 1:00 p.m. and in the afternoon from 3:00 p.m. to 6:00 p.m.

3. The first four-day period, 9-12 June 1981, of the twenty-eighth session will be regarded as a high-level segment of the Council's deliberations, with Government representation at the highest possible senior policy-making level. During that period important policy questions will be considered, including, inter alia, UNDP planning for the 1980s and especially for its third programming cycle (1982-1986). In accordance with decision 80/55, the general debate will also take place during that period; it will cover items 4, 5 and the policy issues of item 6 of the provisional agenda.

While the general debate will concentrate on the above-mentioned items, delegations should also feel free to refer, if they so wish, to the specifics of these items and to other items on the agenda to which they attached particular importance. These might include, for example, the question of pre-investment, action taken in response to decisions adopted by the Council at its twenty-seventh session, Government execution and management, monitoring and evaluation, UNDP-financed experts. Similarly, since questions related to streamlining and rationalization of the work of the Governing Council were raised in general debate in past sessions, the Council may also wish to refer to this item (10(c)) in the general debate, with the possibility of discussing the matter further during a later part of the session. In order to facilitate the consideration of these items during the general debate, it is proposed that introductory statements on these specific questions be made on Monday, 9 June, in the afternoon session.

4. The plenary of the Council and the Budgetary and Finance Committee may wish to organize their work on the basis of the tentative schedule attached to this document, it being understood that adjustments will be made, as required, in the course of the session. If the Council or the Committee completes its consideration of an item before the indicated date, consideration of the next item will begin immediately. In view of the heavy agenda for the plenary and the Budgetary and Finance Committee, it will be essential to adhere to agreed schedules of work, to start meetings punctually, to make full use of informal consultations and to avoid repetitious debates. It should also be noted that, in accordance with decision 80/55, the "presentation by the Administration of the items for discussion should be brief, albeit comprehensive, and focus on the action expected from the Council".

5. In accordance with paragraph 1(d) of the same decision, a list of speakers for the general debate of the plenary will be opened at UNDP headquarters, Division of External Relations and the Governing Council secretariat, extension 4798, on Monday, 18 May 1981 and closed at 6:00 p.m. on Wednesday, 10 June 1981. Similarly, during the session the list of speakers for each item will be opened and closed, as appropriate, in order better to plan each meeting of the session.

6. According to rule 11 of the Rules of Procedure, the Council will elect from among its members a Bureau consisting of a President, three Vice-Presidents and a Rapporteur. Based on previous practices, and taking into account decision 33/417 of the General Assembly on "organization of the work of United Nations bodies", it is recommended and urged that the regional groups start consultations well in advance on the nomination of candidates to these elective posts, with a view to agreeing on a slate of candidates equal to the number of positions to be filled, thus allowing all officers of the Bureau to be elected by acclamation and dispensing with the requirement of a secret ballot. The nomination should be submitted to the Secretary of the Council, Mr. Üner Kirdar, not later than Monday, 8 June 1981, before the opening of the plenary meeting.

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7. The Council may wish to hold informal meetings as necessary, particularly to facilitate consideration of the draft decisions. The President, with the assistance of the secretariat, will co-ordinate the schedule of any such informal meetings, in order to ensure that full use is made of meeting facilities throughout the session.

8. The General Assembly in its resolution 2538 (XXXIV) requested the Secretary-General to prepare a short document setting forth in clear terms the policies laid down by the General Assembly regarding the control and limitation of documentation and to make it available to the Member States prior to each session of a council, board, commission, committee or other body. The last up-to-date version of that document is A/INF/36/1 of 3 February 1981, which will be made available to the Council at its twenty-eighth session. In this context the Council may wish to review its recurrent documents to determine whether they have become redundant, have lost their usefulness or could be issued at less frequent intervals.

Tentative schedule of work for the twenty-eighth session of the Council

DATE	TIME	GOVERNING COUNCIL	BUDGETARY AND FINANCE COMMITTEE
		PLENARY MEETINGS	CLOSED MEETINGS
<u>Monday</u> 8 June	a.m.		9(c) UNDP financial regulations and rules
	p.m.		9(c) (Continued)
<u>Tuesday</u> 9 June	a.m.	1. Opening of the session 2. Election of officers 3. Adoption of the agenda and organization of work Statement by the Administrator	
	p.m.	Introductory statements on item 4 - Programme implementation 5(a) Implementation of revised country programming policies and procedures for third cycle 5(b) Matters arising from decision 80/30 on preparation for third programming cycle 5(d) Pre-investment activities 6. Country and intercountry programmes and projects 10(c) Organization of session of the Council	9(c) (Continued)
<u>Wednesday</u> 10 June	a.m.	General debate on item 4 - Programme implementation	9(c) (Continued) 9(a) Annual review of financial situation, 1980
	p.m.	5. Programme planning 6. Country and intercountry programmes and projects 10(c) Organization of session of the Council	9(a) (Continued)
<u>Thursday</u> 11 June	a.m.	4., 5., 6., and 10(c) (Continued)	9(a) (Continued)
	p.m.	4., 5., 6., and 10(c) (Continued)	9(b) Supplementary estimates for 1981
<u>Friday</u> 12 June	a.m.	4., 5., 6., and 10(c) (Continued)	9(b) Supplementary estimates for 1981 (Continued)
	p.m.	4., 5., 6., and 10(c) (Continued) 7(a) UNFPA: Introductory statement	9(b) Supplementary estimates for 1981 (Continued) 9(b) Budget estimates for 1982-1983

DATE	TIME	GOVERNING COUNCIL	BUDGETARY AND FINANCE COMMITTEE
		PLENARY MEETINGS	CLOSED MEETINGS
<u>Monday</u> 15 June	a.m.	7(a) UNFPA	9(b) Budget estimates for 1982-1983 (Continued)
	p.m.	7(a) (Continued)	9(b) Budget estimates for 1982-1983 (Continued)
<u>Tuesday</u> 16 June	a.m.	7(a) (Continued)	Meeting as needed
	p.m.	7(a) (Continued)	" "
<u>Wednesday</u> 17 June	a.m.	7(b) UNV 7(c) UNCDF	7(a) UNFPA Budget Estimates for 1982-1983
	p.m.	7(d) UNRFNRE 7(e) UNIFSTD 7(f) Interim arrangements for energy exploration and pre-investment surveys	7(a) (Continued)
<u>Thursday</u> 18 June	a.m.	7(d), 7(e) and 7(f) (Continued)	9(f) Support costs and flexibility measures
	p.m.	7(g) United Nations Special Fund for Land-locked Developing Countries 7(h) Assistance to drought-stricken countries in Africa and follow-up to the UN Conference on Desertification	9(f) (Continued) 9(e) Sectoral support
<u>Friday</u> 19 June	a.m.	7(i) United Nations technical co-operation activities	9(e) (Continued)
	p.m.	7(a) UNFPA - Budgetary and Finance Committee report Adoption of decisions on item 7	Meeting as needed

DATE	TIME	GOVERNING COUNCIL	BUDGETARY AND FINANCE COMMITTEE
		PLENARY MEETINGS	CLOSED MEETINGS
<u>Monday</u> 22 June	a.m.	4. (Assistance to National Liberation Movements recognized by OAU; Assistance to the Palestinian People) 5(c) Assistance to specific countries	9(h) Interagency Procurement Services Unit
	p.m.	4. (Action taken in response to decisions adopted by the Council at its twenty-seventh session: Government execution and management; project design, monitoring and evaluation; UNDP-financed experts)	9(g) Audit reports
<u>Tuesday</u> 23 June	a.m.	5(a) Implementation of revised country programming policies and procedures for the third cycle (1982-1986)	9(d) Integrated Systems Improvement Project
	p.m.	5(d) Pre-investment activities 10(c) Organization of session of the Council	Meeting as needed
<u>Wednesday</u> 24 June	a.m.	6. Country and intercountry programmes and projects	9. Draft report
	p.m.	6. Continued Adoption of decisions on items 4, 5 and 6	9. Draft report
<u>Thursday</u> 25 June	a.m.	8. TCDC 10(a) Action taken by other organs of United Nations system 10(b) Relations between UNDP and external institutions	Meeting as needed
	p.m.	7(j) Regular and extrabudgetary technical co-operation expenditures financed from sources other than UNDP 7(j), 8., 10(a) and 10(b) (Continued)	
<u>Friday</u> 26 June	a.m.	Adoption of Report of BFC Adoption of decisions on remaining items 11. Date and provisional agenda for 29th session of the Governing Council	
	p.m.	12. Adoption of the report 12. Adoption of the report Continued	